

Curriculum Vitae Of Pintu Datta



Address : 625 Mulgram, Keshabpur,
Jashore, Bangladesh, 7450
Phone : +8801771-900905
Website : www.pintudatta.com
E-Mail : pintudatta.you@gmail.com

SUMMARY:

With Strategic Thinking, Energetic, Building Relationship, Excellent Communication, Self Confident, Quick Learner, Wide Positive Learning Process Qualities. I am seeking a Challenging and Demandful career where i can perform with my Strength, Knowledge, Skill, Experience and also i can learned something new.

SKILLS:

- Accounting – Company, Patnership, Individual
- Using Quickbooks Accounting Software
- Uning Xero, ZOHO CRM
- Admin Support Work
- Microsoft Office 2013 – 2019
- Google Docs, Sheet, Form, Etc.
- Internet (Research, Lead Generation)
- WPM : English - 30, Bangla – 20

PERSONAL INFORMATION:

| | |
|-------------------|--|
| Name | :Pintu Datta |
| Father Name | :Ananda Kumar Datta |
| Mother Name | :Gita Rani Datta |
| Date of Birth | :20 October 1997 |
| Permanent Address | : Villege : 625 Mulgram, Post Office : Nutun Mulgram, Post Code : 7450, Police Station : Keshabpur, District : Jashore |
| Present Address | : Same as Parmanent Address |
| Nationality | : Bangladeshi |
| Marital Status | : Single |
| Religion | : Hinduism |
| Blood Group | : O+ |
| National Id No. | : 5101736147 |
| Height | : 5 Feet 5 Inch (163.5 cm) |
| Weight | : 74 Kg |

EDUCATION:

Bachelor in Business Administration (B.B.A)
University : National University, Bangladesh

Major : Accounting.
Session : 2016-17
CGPA : Currently 4th Year Running.

Higher Secondary Certificate Under Jashore Board (H.S.C)
College : Keshabpur Pilot School & College
Major : Science
Session : 2013-2016
GPA : 3.92 Out of 5.00

Secondary School Certificate Under Jashore Board (S.S.C)
School : Mulgram High School
Major : Science
Session : 2011-12
GPA : 4.94 Out of 5.00

CERTIFIED:

- Computer Training on Database Management (360hrs).
- Game Development & Animation (180hrs).
- Freelancing on Admin Support By SEIP. (360hrs)

WEBSITE:

<https://pintudatta.com>

INTEREST:

- Reading, Learning, Traveling, Listening Song & Music
- Organizing Cultural Functions Program
- Social work, Photography, Internet
- Be Updated with New Technology

REFERENCES:

Masud Rana

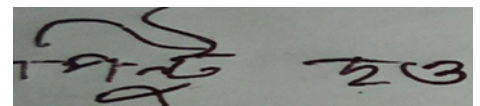
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Devdas Poramanik

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DECLARATION:

Hereby i declare that the above information is correct up to my knowledge and I bear the responsibility for correctness of the above mentioned particulars. If selected I give my best effort for every task.



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Signature